

# DMA 6 COMPLETION AND NEW ADMISSIONS



## Training Module

Completed by: Tonja M. Wragg RN BSN  
Presented to: GA Independent Care  
Waiver Providers



# ICWP DMA 6

All ICWP clients must have a signed and completed DMA 6 before they can start services in the ICWP program. The DMA 6 is submitted along with all of the other care plan documents.

## New Client Admissions:

- ▶ All clients must have a DMA 6 that has been completed, signed, and dated by their primary care doctor.
- ▶ If the Alliant review nurse stamps a date on the DMA 6 you must start services within 30 days of that stamp date.
- ▶ All documents must be uploaded in the portal before the DMA 6 pending PA number is approved

# ICWP Care plan Renewals

- ❖ Renewals
- ❖ Renewal care plan documents should be uploaded to a pending DMA 6 PA number in the web portal 30 days before the care plan is due.
- ❖ This will ensure timely review and approval by the Alliant Review Nurse.
- ❖ It is the responsibility of the case manager to share the approved DMA 6 PA number with all of the providers for new admissions and renewals.
- ❖ This will ensure that all providers enter their 80s in a timely manner

# Waiver to Waiver Transfer

- ❖ There are several clients that may be receiving services in another waiver before they the start ICWP program.
- ❖ Please be sure to make contact with their coordinator from their current waiver such as Source or CCSP to start the transition.
- ❖ Also please let the Alliant review nurse know if they are in another waiver so she can notify her supervisor to ensure they are unlocked before ICWP tries to start services.

# Transfers

- ❖ Case Managers are responsible for sending a copy of the completed care plan and DMA 6 to every provider for the client.
- ❖ Also Case Managers are responsible for providing a copy of the care plan when a client is being transferred to another case manager.
- ❖ Anytime a client is being transferred between providers the old provider should provide a copy of the care plan to the new provider.

# Completed by: Tonja M. Wragg RN BSN Manager, Waiver Programs